

EXETER AND DISTRICT BADMINTON LEAGUE

FIXTURE LISTS – Information for Clubs:

Fixtures Meeting: - Wednesday 30th September 2015. All clubs are allowed a 7 days "cooling off period" to re-arrange any fixtures if necessary, therefore the Match Secretaries will not expect to receive your Fixture List for cross checking before the 7th October, unless you have a match before that date.

FIXTURES CO-ORDINATORS

Mixed = Helen Potter
Men's = Andy Rowe
Ladies = Ben Boyland

Please remember the co-ordinator has to read all different styles of typed, word-processed and hand written lists.

- Hand written - clear and legible please
- Word processed - **NO LINES or SHADING** please
- Mixed, Ladies and Men's on separate sheets please
- List matches by teams. It is easier to see if there are the correct number of matches listed i.e: 5 Home and 5 Away.
- Match start times are on the List of Secretaries' Address for 2015/2016 Season. These will be checked.
- Ask for help when checking your lists - it is very easy to miss your own mistakes!

Please ring the appropriate co-ordinator for help or advice. It is much better to sort out the problems sooner rather than later.

Please prepare your Fixture List in the following way:-

Name of Club

Mixed A Team (Division 1)

<u>Date</u>		<u>Opponents</u>	<u>H/A</u>	<u>Time</u>
Monday	2 October	Cranford A	Home	7.00
Wednesday	25 October	Exeter A	Away	7.15*

and list the rest of the 'A' team's matches in date order

Mixed B Team (Division 3A)

<u>Date</u>		<u>Opponents</u>	<u>H/A</u>	<u>Time</u>
Thursday	26 October	Ringswell C	Away	7.00*
Tuesday	14 November	St Leonards B	Away	7.00*

and list the rest of the 'B' team's matches in date order

Continue to list further mixed teams in date order. In the case of **Men's & Ladies** list as **Men's A or Ladies A** also in date order.